

## ESTONIA

### Estonian Research Council (ETAg)

**Applicants will be advised to check with the respective national Contact Point the eligibility as to who may apply and what costs are eligible before a consortium submits the complete application.**

Research proposals may be submitted by the representatives of Estonian institutions, based in Estonia.

A grant or research support is the allocation of funds by the Estonian Research Council for a specified purpose to carry out research work and the grant shall be awarded within an open competition.

#### 1. Participants in the grant project

1.1. Principal Investigator is the applicant of the grant, to whom the grant has been allocated within an open competition and who shall be responsible for the use of the grant for specified purpose and for the productive realisation of the grant project. The Council shall enter into **a grant agreement with the** Principal Investigator.

##### 1.2. The Principal Investigator

1.2.1. Has as a rule entered into an employment relationship with the legal person (hereinafter Institution), which is the basis of the realisation of the grant project and through which the grant shall be allocated to the Principal Investigator.

1.2.2. Must be a holder of the doctoral degree of Estonia or an equivalent academic degree (both awarded by the deadline of submission of the grant application, at the latest).

1.2.3. Must have published within the last five years prior to the proposal's submission deadline at least three publications, which comply with the requirements of clauses 1.1 of the classification of publications of the Estonian Research Information System<sup>5</sup> (ETIS), or at least five publications, which comply with the requirements of clauses 1.1, 1.2, 2.1 and 3.1 of the classification of publications of the ETIS; the monographs are equalised to each author with three publications mentioned in clause 1.1 if the number of its authors is three or less. If the applicant has been on the parental leave or in the compulsory military service within these last five years, the deadline of the publication requirement shall be extended by the time stayed on the parental leave or compulsory military service.

1.3. The main participant of the project is a person who participates in the substantial performance of the project. The main participant of the project shall either possess at least the master's degree or the respective qualification and must have published at least one publication within the last three years prior to the proposal's submission deadline,

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<sup>5</sup> Web-site in Estonian: <https://www.etis.ee/otsingud/classification.aspx>

which comply with the requirements of clauses 1.1, 1.2, 2.1 or 3.1 of the classification of publications of the ETIS; or be a doctoral candidate.

## 2. Budget

- 2.1. A budget of proposal shall consist of the research expenses and the overhead costs of the institution, through which the grant project is to be carried out.
- 2.2. The research expenses consist of personnel costs (incl. scholarships), travel costs, other direct costs and subcontracting costs. The expenses on research are clearly required to carry out the project and respectively identifiable.
- 2.3. **Remuneration** may be only paid out of the grant to the Principal Investigator, main participants in the project and auxiliary staff according to the time they participate in the grant project and their total salary cost for Institution.<sup>6</sup> Double funding of activities already have contributions is not acceptable.
- 2.4. **Scholarship** equal to the state grant may be paid out of the grant to doctoral and master's candidates not paid any salary by Institution. The scholarship for a master's candidate may not exceed 300 euros and for a doctoral candidate 400 euros a month. The scholarship of the doctoral candidate along with the State education allowance may not exceed 600 euros a month. Should a doctoral or master's candidate participate in several projects financed by the Council, the total amount of the scholarship received from different projects may not exceed the aforementioned amounts. It means that maximum of the scholarships per doctoral candidate and master's candidate are respectively annually 4800 euros and 3600 euros.
- 2.5. **Travel costs** cover expenses for transport, accommodation and daily allowances (except in case of internal travel).
- 2.6. Subcontracting costs cover generally only additional or complementary tasks (e.g. costs for translation, analyses, etc.) to the third parties. Core project research tasks should not be subcontracted.
- 2.7. Other direct costs are:
  - 2.7.1. Consumables related to the project
  - 2.7.2. Costs for publishing and dissemination of project results (fair distribution of costs between partner should be followed);
  - 2.7.3. Costs for organising the meetings/seminars/conferences (only in Estonia)
  - 2.7.4. Fees for participating in scientific forums and conferences;
  - 2.7.5. All other costs which are clearly required for the implementation of the project and respectively identifiable.
- 2.8. Overhead costs of the institution must not exceed a maximum of 20% of eligible direct costs and should be cover general expenses of the institution.
- 2.9. Participants' personal expenses or expenses not directly related to the project are not eligible, including costs for equipment and services intended for public use (copying

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<sup>6</sup> comprising basic monthly salary plus social security charges and other statutory costs

machine or printer publicly used, phone bills, copying service, etc.). Such expenses shall be covered from the overhead fee.

### **3. Human research or animal tests**

3.1. If a human research or animal tests are intended in the research project, the positive resolution of the Ethics Review Committee or permit committee of the conduct of animal experiments with respect to the performance of the project addressed to the Council shall be submitted before the funding decision is made.

### **4. Upper funding limits for eligible costs?**

The Etag upper funding limit is 25.000€ per project.

### **Further information relevant to NATIONAL applicants**

#### **Contact Point**

- Estonian Research Council  
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