



**ERA.NET RUS Pilot Joint Call  
for Innovation Projects  
Guide for Applicants**

*Please note: this Guide is based on the rules and conditions contained in the legal documents applicable to the ERA.NET RUS Pilot Joint Call in Innovation and the national funding schemes of the ERA.NET RUS Programme Owners/Programme Managers in the Member States.*

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## PREFACE

This “**Guide for Applicants**” provides information about the procedure for the submission of project proposals under the **ERA.Net RUS Pilot Joint Call for Innovation Projects**.

Part I provides some general information for applicants by a frequently asked question section. In part II you are shown exemplary screenshots of the actual online submission procedure via the online submission tool “pt-online” and some step-by-step advice on how to proceed with your submission. However, the submission of a project via the online tool should be self-explanatory.

For additional information about the Pilot Joint Call, please refer to the **ERA.NET RUS website**, available at <http://www.era-net-rus.eu/en/177.php>.

If your questions are not answered in this guide, please contact the **National Contact Point** (NCP, see Annex) of your country of residence or the Joint Call Secretariat at the International Bureau of the Federal Ministry of Education and Research at the German Aerospace Centre (DLR, Germany): [era.net-rus@dlr.de](mailto:era.net-rus@dlr.de).

## **I. GENERAL INFORMATION FOR APPLICANTS**

### **What is an ERA.NET scheme?**

ERA.NET is an instrument that was introduced under the EU's Sixth Framework Programme for Research, Technological Development and Demonstration Activities (FP6). Its main purpose is to support transnational activities between EU Members States and Associated countries in order to coordinate national research policies.

### **What is the ERA.Net RUS project?**

ERA.NET RUS is an ERA-NET project funded by the European Commission within the 7th Framework Programme for Research and Technology Development (FP7) under the Coordination Action. Its aim is to link Russia to the European Research Area through the Coordination of MS'/AC'S&T programmes towards and with Russia.

### **What are the main objectives of the ERA.NET RUS project?**

- Raising knowledge on bilateral and national S&T programmes with or towards Russia and on relevant activities of other programme owners
- Learning lessons from ongoing (thematic) ERA-NETs involving Russian programme owners and identifying good practice from other international ERA-NETs
- Identifying common ground across bilateral S&T programmes of EU MS/AC with Russia and providing a basis for a joint programmatic approach
- Developing an appropriate instrumental setting for joint funding activities
- Testing a scenario and learning lessons from a pilot joint call
- Developing and promoting a sustainable joint S&T programme with Russia

### **What is the Call for Innovation projects?**

The Call for Joint Innovation projects is a unique transnational innovation support instrument that has been developed by the participating funding institutions. These institutions contribute shares of their budgets into a common pot. This money is used for the competitive support of innovation projects that will have a significant impact on enhancing the cooperation potential in this field between EU MS/AC and Russia.

### **Which countries are participating in the ERA.NET Pilot Joint Call on Innovation?**

Germany, Greece, Israel, Russia, Switzerland and Turkey

### **Which institutions are providing funding for the call?**

The "Group of Funding Parties" comprises the following institutions:

- Federal Ministry of Education and Research (BMBF), Germany
- Foundation for Assistance to Small Innovative Enterprises, (FASIE), Russia
- Ministry for Industry, Trade and Labour, (MOITAL), Israel
- General Secretariat for Research and Technology (GSRT), Greece
- Scientific and Technological Research Council of Turkey (TÜBİTAK), Turkey

- University of Geneva (Swiss Leading House for Swiss-Russian S&T Cooperation) acting on behalf of the Swiss State Secretariat for Education and Research

**The list of participating countries does not comprise all EU Member States and Associated countries. Does that mean that the countries that are not listed are not eligible for participation and funding?**

Partners from countries that are not listed may participate in joint research consortia provided that the project partner agrees to fund its total share on its own budget.

### **What are the fundamental principles of the Pilot Joint Call?**

The fundamental principles of the call guiding the selection of projects to be funded are:

- **Transparency.** The process for reaching funding decisions will be clearly described and available to any interested party.
- **Equality of treatment.** All proposals shall be treated alike, irrespective of where they originate or the identity of the proposers.
- **Ethical considerations.** Any proposal that contravenes fundamental ethical principles may be excluded from being evaluated and selected at any time.

### **What research topics are eligible for funding under the Pilot Joint Call?**

EU-Russia collaborative innovation projects can be funded in the research areas, which are thematically assigned to innovative technologies of high utilization potential and of particular importance for the EU MS/AC as well as for Russia.

### **Do I need to have an agreement with my national funding body in order to submit a proposal within the Pilot Joint Call?**

No. Any eligible institution from a country participating in the ERA.NET RUS call can submit a proposal directly to the Joint Call Secretariat using the Call Management System PT-Outline (online submission).

The participating countries have appointed National Contact Points (NCP) that will help research institutions from the respective countries to submit applications. If you need special support and assistance for your project preparation, please contact your NCP (a list of NCPs is provided in the Annex and also at the ERA.NET RUS website at <http://www.eranet-rus.eu/en/177.php>).

### **What is the “juste retour” principle?**

The “juste retour” principle means that national contributions are distributed only to selected research teams from that particular country. If a country has already spent the whole amount it originally contributed to the common call budget, the next ranked project with participants from that country cannot be funded from the call budget. In such cases, these projects, even if highly ranked, will not be considered eligible for a grant.

The country contributions to the “virtual common pot” are listed in the Funding Contribution Table (Annex).

### **Are the research proposals under ERA.NET RUS Pilot Joint Call identical to FP7 proposals?**

No. The ERA.NET RUS Pilot Joint Call is a different programme that follows its own rules and regulations for application, submission and evaluation of research proposals.

### **How do I submit a project proposal under the ERA.NET RUS Pilot Joint Call?**

Project proposals are submitted following a one-stage procedure and exclusively through the web-based Call Management System PT-Outline. In order to start the application procedure, please go to <http://www.pt-it.de/ptoutline/application/inno>.

Note that proposals submitted by post, e-mail, fax or any other means will not be accepted and will be rejected without notice.

### **In addition to the online submission procedure, should I submit a paper copy of the proposal?**

No, there is no need to additionally send a paper version of the project proposal. Only electronic submissions will be considered.

### **Is there a deadline for the submission of a project proposal?**

Yes. The deadline for the submission of a research proposal is **15 April 2011**, 18:00 Moscow time. Note that access to the on-line submission system will be closed after the deadline.

### **What are the national eligibility criteria?**

The ERA-NET RUS call for innovation projects involves 6 different national funding bodies with a joint call management system. To respect the necessary national funding rules and procedures, national eligibility criteria have been defined by the participating countries. Project partners are advised to check in advance what type of costs are eligible for national beneficiaries as well as the funding rates and limits of the countries in question. For that please refer to the National Eligibility and Funding Rules (Annex) and also to your National Contact Point (Annex).

### **What kinds of applicants are eligible for participation and funding?**

Concerning your institution's eligibility for funding, please check the specific national funding regulations and contact your NCP (Annex).

### **Can I be an evaluator and a partner of a project proposal at the same time?**

No. Evaluators are selected by the Joint Call Secretariat from a database following a selection procedure. The evaluators are chosen by the JCS from the EVAL-INCO – Evaluators database for International Cooperation.

If you are the coordinator or a partner in a project proposal of the ERA.NET RUS Pilot Joint Call, you are not allowed to perform as an evaluator.

### **What is the role of the coordinator?**

The coordinator of a project consortium has the overall responsibility for the project, he/she is the contact person to the Joint Call Secretariat. The coordinator is responsible for submitting the proposal, signing the Umbrella Project Contract with the JCS and taking care of its implementation

towards the projects objectives. The coordinator will receive the results of the evaluation and is in charge of submitting the annual scientific report to the JCS.

### **What partners have to be included in the project proposal at the submission stage?**

The whole consortium should be identified and included at this initial stage of the project. It is very important to ensure that the minimum participation requirements are met (please refer to the related call documents) and that all consortium partners are eligible for funding under the rules of the Pilot Joint Call. Please check the eligibility of your organization with your National Contact Point (Annex) and refer to the National Eligibility and Funding Rules (Annex).

### **How many partners should cooperate in a project proposal?**

Eligible consortia must comprise a minimum of at least three partners from three different countries, of which at least one small Russian innovative company and at least one company from the EU MS/AC. At least two partners must necessarily come from the countries represented by the Funding Parties of the Call (Germany, Greece, Israel, Russia, Switzerland, Turkey). Once the minimum requirements are met, other partners can join on their own funds

### **Can I submit more than one proposal as a coordinator?**

No. However, one research institution – as a legal entity – is allowed to participate as a coordinator or partner in several project proposals.

### **Are there specific funding rules for companies?**

Yes, specific funding rules apply to companies. Please refer to the respective National Eligibility and Funding Rules.

As an indication, the EC policy requires enterprises to make an appropriate contribution – at least 50%, as a rule – towards the eligible costs incurred. The Funding Parties may also take into account in their national funding rules the principles of the Community Framework for State Aid for Research and Development. However, these Community policies are not binding for the Funding Parties which are not in a Member State of the EU.

### **What happens if one of the project partners is found ineligible after the submission of a project proposal?**

The coordinators of the proposals will be informed by the Joint Call Secretariat at the DLR about the rejection of the ineligible partner by e-mail and by regular mail no later than three weeks after the submission deadline. If the minimum criteria are fulfilled by the project consortium even though one or more partners are not eligible, the coordinator has to inform DLR within one week about his/her decision to continue (without this partner or with new partners) and present a revised version of the application. If the coordinator is not eligible, the whole proposal will be discarded.

### **Should I provide a detailed financial plan when submitting a project proposal?**

Yes. The project coordinator is expected to calculate the overall costs and the requested amounts per partner. During the on-line submission process, it is required to give a detailed description of the requested funds with respect to the allocation to different cost categories (labour costs, equipment, consumables, travel and subsistence, other costs).

### **How many institutions from a country are allowed to participate in a project?**

There is no limit on the number of institutions from a country that can participate in a project, provided that the minimum requirements for the consortium are met.

### **What are the evaluation criteria for a project proposal?**

There are five evaluation criteria:

- I. Scientific merit of the project (35%)
- II. Expected impact of the project (35%)
- III. Quality of the consortium (15%)
- IV. Quality of the project management (10%)
- V. Quality of the presentation of the proposal (5%).

### **What is the threshold for each criterion?**

Proposals are assessed against a set of criteria, each of which may be awarded a maximum of 5 points per criterion. For criteria I-IV the threshold is 3/5.

### **What is the evaluation procedure for the ERA.NET RUS Pilot Joint Call?**

The selection of the proposals for funding is based on an international, independent peer-review procedure. A dedicated pool of evaluators, consisting of external independent experts, assesses anonymously the merits of the submitted proposals. Each proposal will be evaluated by three external evaluators. A Scientific Council, consisting of high level scientific experts, consolidates the results of the evaluation and makes recommendations to the Group of Funding Parties (GFP). The final funding decision rests with the Group of Funding Parties.

### **What is the schedule for the call?**

Publication of the Pilot Joint Call/IP	15 February 2011
Deadline for submission of proposals	15 April 2011
Deadline for eligibility check	30 April 2011/ 15 May for Israel
Deadline for evaluation of proposals	15 June
Decision making meeting of the GFP/IP	30 June 2011
Tentative date for starting the projects	1 September 2011
Tentative date for termination of the projects	At the latest October 2013

### **Where can I find more information about the ERA.Net RUS project and the Pilot Joint Call?**

Please visit the website <http://www.eranet-rus.eu> for further information about the ERA.NET RUS project and the Pilot Joint Call.

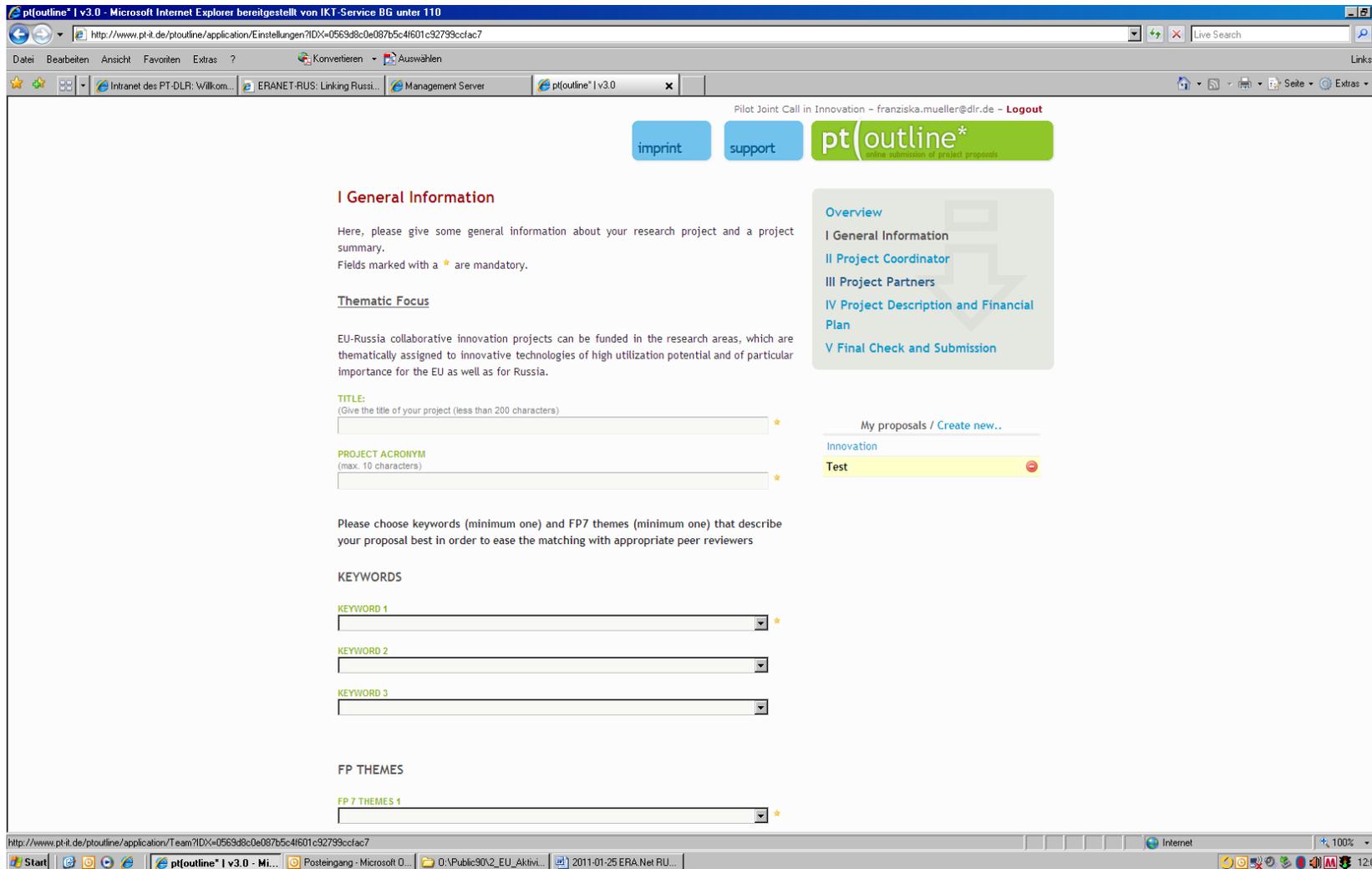
## II. SCREENSHOTS OF THE ONLINE APPLICATION PROCEDURE

The screenshot shows a web browser window displaying the 'pt(ou)line\*' online registration interface. The browser's address bar shows the URL 'http://www.pt-it.de/ptoutline/application/anno'. The page features a navigation bar with buttons for 'imprint', 'support', and 'login', alongside the 'pt(ou)line\*' logo. The main content area is titled 'Online registration for electronic proposals' and includes a red heading: 'Linking Russia to the ERA: Coordination of MS/AC S&T programmes towards and with Russia - ERA.Net RUS'. Below this, it states 'Pilot Joint Call in Innovation' and 'Please register! Registration necessary!'. There are two input fields: 'USERNAME (YOUR E-MAIL ADDRESS)' and 'PASSWORD (FORGOTTEN?)'. A 'Login' button is positioned below the password field. A warning message states: 'The system automatically disconnects users that have been inactive for more than 120 minutes. Please save all data entered before timeout, unsaved data is lost. After this time you will have to log in again. Being active means clicking on links and buttons; entering data into the electronic forms is not accounted for.' On the right side, a grey box provides additional information: 'More information about the ERA.Net RUS Pilot Joint Call: [www.era-net-rus.eu/en/177.php](http://www.era-net-rus.eu/en/177.php)'. It also states: 'The deadline for electronic proposal submission is 15.04.2011 at 18:00 Moscow'. Below this, it notes: 'The electronic system will be closed thereafter. It is mandatory to register and submit your project proposal using this tool. Your project proposal is stored password-protected and can be edited until the final submission deadline. Connection to the server is SSL-encoded.' At the bottom of the grey box, 'Scientific support' is listed with contact details for the ERA.Net RUS Joint Call Secretariat (JCS): 'era.net-rus@dlr.de', 'Mrs. Franziska Müller' (Tel: +49(0)228-3821-447), and 'Mr. Christian Schache' (Tel: +49(0)228-3821-465). The Windows taskbar at the bottom shows the system tray with the time '12:06' and the date '2011-01-25'.

Step 1 is the registration process. Before you can log into the electronic proposal submission system, you need to register. Please click on "Registration", enter your E-mail address and follow the instructions. During the registration process you will receive back a password via the given E-mail address. Then you can log into the online submission system (with E-mail address and password). After login you can enter data and information about your research project.



Step 2: This page gives you a general overview of the different parts of the online submission procedure (see the different menu items) and the Application Procedure.



Step 3: Here, you are requested to give some general information about your research project such as identification of keywords, duration of the project, total estimated costs etc. You are also requested to provide a summary of your project.

Pilot Joint Call in Innovation - franziska.mueller@dlr.de - Logout

imprint support pt(outline)\*

## II Project Coordinator

Here, please give only information about the coordinating organisation and the project coordinator. Information about further project partners should be added in the next menu item 'Project Partners'.

Fields marked with a \* are mandatory.

**TITLE**  
(e.g Prof., Dr., PhD)

**FAMILY NAME** \*

**FIRST NAME**

**GENDER**  
male

**NAME OF INSTITUTION/RESEARCH UNIT** \*

**DIVISION**

**ORGANIZATION TYPE** \*

**COUNTRY** \*

**STREET, NO.**

**POSTAL CODE**

**TOWN**

**PHONE**  
(e.g. +49 30 67055-794)

Overview

- I General Information
- II Project Coordinator
- III Project Partners
- IV Project Description and Financial Plan
- V Final Check and Submission

My proposals / Create new..

Innovation

Test

Step 4: Here, please provide information about the “Project Coordinator”. The “Financial Plan”, which is referred to, you will find in section “IV Financial Plan”. Please complete the Financial Plan first and then come back to this page and fill in the fields “Breakdown of Costs”.

Pilot Joint Call in Innovation - franziska.mueller@dlr.de - Logout

imprim Impressum support pt(ouline)\* online submission of project proposals

### Existing project partners

In addition to the project coordinator the following project partners have already been entered:  
Please click on the institutions name to revise the entry.

test, berlin

### Add new project partner

Please fill in all requested information regarding your project partners. You can add a second (third, etc.) partner by saving the information given on the first partner and then by clicking again on the menu item 'III Project Partners'.

Fields marked with a \* are mandatory.

TITLE (e.g Prof., Dr., PhD)

FAMILY NAME \*

FIRST NAME

GENDER male

NAME OF INSTITUTION/RESEARCH UNIT \*

DIVISION

ORGANIZATION TYPE \*

COUNTRY \*

STREET. NO.

Overview

- I General Information
- II Project Coordinator
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My proposals / Create new..

Innovation

Test

Step 5: "Adding a new project partner" follows the same procedure as for the "Project Coordinator". Note that adding additional partners requires saving the information for the first partner and so on.

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http://www.pt.it.de/ptoutline/application/Skizze?IDX=ec04fc39f7e519374ae6c89d936a3105

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imprint support pt(outline\*  
Online Submission of project proposals

**Uploaded Project Description and Financial Plan**

 Project Description and Financial Plan 85.0 KB

**IV Project Description and Financial Plan**

Please download the template  "Project Description" and the file "Financial Plan" (excel table), complete both and upload both files together as one zip-file.

The Financial Plan is to be used for a detailed breakdown of your project costs.

The project description should contain information on the following issues:

A GENERAL INFORMATION

- Summary
- Background and R&D Objectives
- Project Description
- B TEAM INFORMATION
- C PROJECT MANAGEMENT
- D EXPLOITATION OF RESULTS FOR INNOVATION

Please note that only one file can be uploaded!  
 The name of your file will automatically be changed during the upload process.  
 If you have already uploaded a file before, it will be overwritten by any subsequent file upload.

Your file should not exceed 10 Mb in size. It may take some minutes to complete the upload.

The file cannot be uploaded unless you have previously filled the menu item 'General information'!

Any further files with annexes or additional information (company brochures, supporting documentation, reports, audio, video, multimedia etc.) will not be considered for evaluation.

Overview  
 I General Information  
 II Project Coordinator  
 III Project Partners  
 IV Project Description and Financial Plan  
 V Final Check and Submission

My proposals / Create new..  
 Innovation

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Step 6: Please download the template "Project description" and the file "Financial plan" (excel table), complete both files and then upload both files together as one zip-file. It is possible to upload one file only.

Pilot Joint Call in Innovation - franziska.mueller@dlr.de - Logout

imprint support pt(outline)\*  
online submission of project proposals

### V Final Check and Submission

Project participants	Public funding volume	Total funding volume	FQ
DLR (Research)	0 €	41.679 €	0 %
asdfjffjsd (Research)	0 €	135.000 €	0 %
	0 €	176.679 €	

To check for necessary revisions or amendments, you can prepare a preview of the data entered at anytime until the final deadline.

[Data sheet preview](#)

[Project Description and Financial Plan](#) 85.0 KB

### Binding submission

To submit your project proposal please click on the 'Submit now' button below. Only after having clicked on this button will your proposal be considered as submitted. Please note that after the binding submission NO FURTHER CHANGES can be made to your proposal.

Please submit your proposal and follow the instructions displayed to you afterwards. Deadline for submission is **Thursday, 31 March 2011 at 18:00 Moscow**. The electronic submission system will be closed afterwards.

[Submit NOW](#)

Overview

- I General Information
- II Project Coordinator
- III Project Description and Financial Plan
- IV Project Description and Financial Plan
- V Final Check and Submission

My proposals / Create new..

Innovation

Step 7: On the last page, you will be able to see your Project Description and the Financial Plan, which you have uploaded. You will also be able to generate a data sheet preview showing all the information you have inserted into the system. **Please check again!** If everything is finally checked, please click on the "Submit now" button for final submission of your research proposal. After submission, you will receive a confirmation e-mail about the successful submission of your proposal.

## ANNEX – National Contact Points

Country	Organization	Contact person	E-mail	Telephone Number
Germany	International Bureau of the Federal Ministry of Education and Research at the German Aerospace Centre	For scientific questions: Mrs. Maria Josten  For administrative issues: Mrs. Irina Ibel	<a href="mailto:maria.josten@dlr.de">maria.josten@dlr.de</a>  <a href="mailto:iryna.ibel@dlr.de">iryna.ibel@dlr.de</a>	+49-228-3821-415  +49-228-3821 803
Greece	Ministry of Education, Life Long Learning and Religious Affairs, The General Secretariat for Research and Technology, International S&T Cooperation Directorate, European Union Division	Mrs. Maria Gialouri	<a href="mailto:m.gialouri@gsrt.gr">m.gialouri@gsrt.gr</a>	+30-210-7458093
Israel	Ministry for Industry, Trade and Labour (MOITAL)/ ISERD- Israel-Europe R&D Directorate for the EU FP	Mr. Aviv Zeevi	<a href="mailto:aviv@iserd.org.il">aviv@iserd.org.il</a>	+972-3-5118121
Russia	Foundation for Assistance to Small Innovative Enterprises	Mrs. Olga Levschenko	<a href="mailto:levchenko@fasie.ru">levchenko@fasie.ru</a>	+7-495-231-3851
Switzerland	University of Geneva (Swiss Leading House for Swiss-Russian S&T Cooperation) acting on behalf of the Swiss State Secretariat for Education and Research	Mrs. Irina Niggli	<a href="mailto:irina.niggli@unige.ch">irina.niggli@unige.ch</a>	+41 22 379 71 96
Turkey	International Cooperation Department, TÜBİTAK	Mr. İlter Haliloglu	<a href="mailto:ilter.haliloglu@tubitak.gov.tr">ilter.haliloglu@tubitak.gov.tr</a>	+90-312-4685300/2781

## ANNEX – Funding Contribution Table

Country	Organization	Contribution (Euro)
Germany	International Bureau of the Federal Ministry of Education and Research at the German Aerospace Centre, BMBF	€500.000
Greece	Ministry of Education, Life Long Learning and Religious Affairs, The General Secretariat for Research and Technology, International S&T Cooperation Directorate, European Union Division, GSRT	€300.000
Israel	Ministry for Industry, Trade and Labour, MOITAL	€350.000
Russia	Foundation for Assistance to Small Innovative Enterprises, FASIE	€1.500.000
Switzerland	University of Geneva (Swiss Leading House for Swiss-Russian S&T Cooperation) acting on behalf of the Swiss State Secretariat for Education and Research	€230.000*
Turkey	International Cooperation Department, TÜBİTAK	€100.000

\* The total final amount is subject to the vote of the Swiss Parliament



**ERA.Net RUS  
Linking Russia to the ERA: Coordination of MS/AC S&T  
programmes towards and with Russia**

**Pilot Joint Call in Innovation**

Please fill all sections of this document and upload it together with the Financial Plan as one ZIP file to the ERA.Net RUS Pilot Joint Call electronic submission system at:  
<http://www.pt-it.de/ptoutline/application/inno>

Please note that only one file can be uploaded! Other file formats than ZIP or PDF will not be accepted by the system. The name of your file will automatically be changed during the upload process. If you have already uploaded a file before, it will be overwritten by any subsequent file upload.

The deadline for proposal submission is  
**15.04.2011, 18.00 Moscow time**

**Please make sure that the number of pages prepared by you for each section corresponds to the maximum number indicated in brackets. Proposals exceeding the given limits will not be accepted!**  
**Size of characters: 12 pt, Times New Roman**

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**Project title:**

**Project acronym:**

**Name/institution of project coordinator:**

**Names/ institutions of other project partners:**

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## A GENERAL INFORMATION

### **A1. Summary (max. 1 page)**

*Summarise the objectives, give a short description of the research activities and of the expected innovative potential of the project.*

### **A2. Background and R&D Objectives (max. 3 pages)**

*Give a detailed justification of the objectives of the project against the state-of-the art in the technological area of the project:*

- *Describe as precisely as possible the objectives of the project. Whenever possible, quantify the objectives in terms of measurable outcomes.*
- *Give the scientific and technological basis for your project and describe the present state-of-the-art concerning the specific R&D topics of your project. Identify important gaps to be filled in the current knowledge/know-how.*
- *Explain the relevance and importance of the R&D programme proposed, in terms of concrete innovative applications and in terms of their economic and societal impact.*
- *Has a novelty search already been performed or is this search planned? If relevant, specify the institution with which the novelty search has been performed and indicate the result.*
- *Explain the gain in competitiveness and the added value resulting from the cooperation between the partners of the consortium.*
- *If relevant, highlight the multidisciplinary character of the project, whereby the activities in the project will tend to draw on a range of scientific disciplines and explain how this interdisciplinarity is going to be exploited.*
- *If the proposal is part of a larger national or international project, explain its precise role and how it fits into this wider context.*

### **A3. Project Description (max. 10 pages)**

*Give an overall description of the project and justify the methodology chosen to reach the objectives.*

- *Give an overall description and the general approach and methodology chosen to achieve the objectives. Highlight the particular advantages of the methodology chosen; quantify the expected project results.*
- *Explain where there is a potential for synergy effects between different tasks of the project and how this is going to be exploited.*
- *Explain which part of the R&D activities will be subcontracted to R&D institutions or companies (if relevant).*
- *Give references of relevant scientific publications.*

## **B TEAM INFORMATION (max. 1 page per partner)**

*For each team, the following information should be given:*

- *Give the total number of team members. The size of each team should be limited to those people actually needed for performing the tasks.*
- *Describe the background and particular expertise of the team against the tasks to be performed. Describe how the teams complement each other in the performance of the project.*
- *If relevant, a maximum of five references of relevant, recent scientific publications, patents which best show the capability of the research team to perform the work proposed. Indicate for each the name of the authors, the title of the article, the journal or other publication, the date and place of issue. If a publication exists on a website, give its address.*
- *Describe the relevant instrumentation and infrastructure available in view of the tasks assigned to the team.*

## **C PROJECT MANAGEMENT (max. 2p.)**

- *Describe how the overall coordination, monitoring of the project will be implemented. Provide if possible a project organisation chart. Indicate the decision schemes foreseen in the project (decision boards, coordination meetings).*
- *If appropriate set up a detailed diagram giving the time schedule of the tasks and mark their interrelations; add milestones where important goals will be reached and/or decisions on further approach will have to be made; indicate a critical path marking those events which directly influence the overall time schedule in case of delays.*
- *Explain how information flow and communication will be enhanced within the project (e.g. collaboration and task meetings, exchange of scientists).*
- *Risk management: Indicate where there are risks of not achieving the objectives and fall-back positions, if applicable.*

## **D EXPLOITATION OF RESULTS FOR INNOVATION**

- *Give the expected results of your project, which have potential applications for further advances in technological products, systems or methods.*
  - *Give an opinion whether some of the project results are patentable;*
  - *Sketch out a result exploitation plan which explains;*
- i. How the deliverables of the project (computer codes, technologies, prototypes or pilot plants, etc.) will be exploited through a technology implementation plan;*
- ii. How intellectual property, including foreground knowledge, patents, copyrights, license agreements and any other arrangements will be managed.*